



## FOOD VENDOR RULES AND INFORMATION

SEPTEMBER 14<sup>TH</sup> – 16<sup>TH</sup> 2018

### San Diego Bayfair on Mission Bay

The San Diego Bayfair Committee consists of volunteers of San Diego, Calif. The committee members work throughout the year to bring this wholesome, fun-filled, family weekend to 75,000 people each year. We wish to thank you for your interest and support of our 54<sup>th</sup> year of racing on Mission Bay. We look forward to seeing you there!

### Bayfair Logos

Any objects with the San Diego Bayfair design and/or logo may not be sold by anyone other than the Bayfair Committee.

### Spaces

Arrangements will be on a first-come first-served basis. Preferred spaces or special locations may be requested for an additional fee, but cannot be guaranteed. You will not receive an exact space number until the day of the event unless previously arranged with the vendor chairperson. You must provide your own booth, and do your own set-up and removal. **You must provide your own tables, tarps, screenings, etc.** We only provide you with the space and electricity, if paid for. Also, all trailer hitches, barbecues, decorations and other appendages **MUST** fit within the allotted space. If you have a 10' x 10' booth with an additional 5 foot BBQ you will need to purchase a 10' x 15' space. Space Prices are listed on the payment form.

### Sales

Only what is listed on your menu, which must be included in your application, may be sold. The Vendor Chairperson must approve all items before you may offer them for sale. **We reserve the right to stop sales of any products not listed on the approved menu.** A limited number of vendors for certain items will be permitted. Too many vendors selling the same items affect everyone. Eligibility to sell certain items will be determined on a first-come, first-served basis. Popular items that are requested to sell include, but not limited to, hot dogs, sausages, shave ice, Asian food, popcorn, and fruit smoothies. All selling must take place within the confines of the space provided. There will be **No Roaming** of the venue without prior approval. Violators of this rule will be removed from the event **without a refund.**

### Exclusivity

There is **No** exclusivity of a single product within the event for vendors unless you are a prime sponsor. If, and when, we receive prime sponsorship from any company you will be notified as to the restrictions that may be placed on their products. Effort will be made to ensure that no food vendors are selling the same item in the same general area.

### Ice

Ice will be sold at the event by designated sellers.

### **Cleaning Deposit**

A \$250 cleaning deposit will be required with the application to ensure the assigned space is cleaned up after the event. Deposit checks will be cashed and later refunded within one week after the event upon approval of Vendor Chairperson. We do not hold deposit checks. If your space is left damaged, such as burnt grass or with trash (including cooking oil), your deposit will not be returned.

### **Confirmation**

Upon acceptance of your application and menu, we will send you a confirmation letter and signed application. The signed application becomes your contractual agreement with San Diego Bayfair to participate in the 2018 San Diego Bayfair. A booth space assignment will be given at time of check-in and a map to follow regarding spaces. If you have more questions about this, please contact the vendor chairman by email.

### **Set-Up & Shut Down**

You must check in with the Vendor Chairperson prior to setting up. You must be in the area on Friday and set up by 12 p.m. No vehicles will be allowed in the vendor area after 7 a.m. If you need vehicle access, it must be done on Thursday before 6 p.m. or prior to 7 a.m. on Friday, Saturday, or Sunday. All sales must stop by 7 p.m. on Friday, Saturday, and by 5 p.m. on Sunday. On Sunday all vendors must be packed up no later than 7 p.m.

### **Credentials**

Event credentials will be available to be picked up by designated contact at the Race Office on site on East Vacation Island Wednesday or Thursday 9-5 p.m. prior to the start of the event provided application is approved and signed; all fees are paid in full including the cleaning deposit; menu is approved; copy of proof of liability insurance information and SDCHD permit is received. The number of credentials provided is based on the space size purchased; any additional credentials may be purchased at a discounted rate before the event by contacting the Vendor Coordinator. Vendors are responsible for providing appropriate credentials to their employees prior to the event, if needed; no one will be admitted without the proper credentials.

### **Vehicle Permits**

Each booth will be issued ONE vehicles pass, which will allow that vehicle to pass through the road blockade, to enter the set-up area at the proper time. Parking is very limited and across the street from vendor area. Access to Vendor area is for drop off and pick up only. Vendors are not permitted parking next to vendor area unless they purchase a separate parking pass for that area. Vehicle permits must be in the front window of the vehicle at all times, they cannot be transferred between vehicles. Permits may not be duplicated. Vehicles without a proper parking pass for the lot they are parked in will be towed.

### **Security**

On-site security will be provided between 7 a.m. and 7 p.m. All gates will be closed and locked at the end of each race day. San Diego Bayfair does not assume responsibility of any lost or stolen items. Each vendor is required to carry their own liability insurance.

### **Electricity**

We will provide electricity (1 – 120 volt – 15 amp circuit) for a fee of \$150 for the weekend. This fee is per space purchased. You must bring your own extension cords to hook up for your electrical needs. The Electrical Request Form is provided in this packet and must be returned with the application if electrical service is needed. Check with us for price and availability for larger power requirements or special needs you may have.

### **Fire Extinguisher**

A fire extinguisher must be visible in all booths. You will not be allowed to sell without a fire extinguisher. The approved fire extinguisher is and must be #2a-20bc unless a larger one is required for your type of food preparation/cooking or display. Please verify your requirements per fire/safety code

prior to event. If you do not have the proper fire extinguisher you will not be permitted to sell. A recheck by the Fire Safety Officer for your required extinguisher will incur a cost of minimum \$50 to be withheld from your deposit.

### **Health Regulations**

This area is governed completely by the San Diego County Health Department (SDCHD). If you have any questions, please call directly at **(619) 338-2222**.

### **All food vendors must follow the same Health Department regulations**

Food Vendors must obtain a Temporary Food Facility Permit (if they do not already have an annual for San Diego), and pay a fee to the SDCHD. Proof of this permit must be mailed/faxed to the Bayfair office no later than **August 22, 2018**. It is suggested by the SDCHD that the permit application be filed at least 30 days before the event. A copy of the permit must be displayed on site during the event weekend.

County Health Inspectors will be on site during the event weekend and your booth will be inspected.

**Failure to comply with these regulations will result in violators being shut down and removed from the event without a refund.**

**Please make sure you read all the rules and regulations. There will be no exceptions for not knowing or bringing what is needed for our event.**

### **Insurance**

Proof of insurance is required by the San Diego Bayfair and the City of San Diego. Insurance Certificates with the following wording of additional insured must be added:

Thunderboats Unlimited Club Inc. dba San Diego Bayfair, The City of San Diego, its officers, employees and agents.

**Application Deadline is August 22, 2018**

**Or Until All Spaces Have Been Sold Out.**

**See next pages for application and other forms.**

**Please make sure you read all the rules and regulations.**

# FOOD VENDOR APPLICATION

## SAN DIEGO BAYFAIR

RETURN APPLICATION TO:

SAN DIEGO BAYFAIR, 9085 KENAMAR DRIVE SAN DIEGO, CA. 92121

Or email to: bayfair@daviesec.com

VENDOR APPLICATION ~ FOR SEPTEMBER 14<sup>TH</sup> – 16<sup>TH</sup> 2018

BUSINESS OR ORGANIZATION \_\_\_\_\_

Name of person responsible on site: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business/Cell Phone Number (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

CA Sellers Permit Tax Number \_\_\_\_\_

SD County Temporary Food Facility Permit Number \_\_\_\_\_

To receive your Temporary Food Facility Permit No. and/or CA Sellers Permit No., please call (619) 338-2222

Please send the following along with the completed application

- ~ Payment and cleaning deposit.
- ~ A list/menu of ALL items you wish to sell at your booth (be specific). (You will be limited to this list)
- ~ A copy of your Proof of Insurance to be held on file.
- ~ A completed Electrical Service Request Form, if electrical is needed.
- ~ A completed Food Vendor Payment Form.
- ~ Health Permit.

### Vendor Classification

Space Location: \_\_\_\_\_ Space Size: \_\_\_\_\_ Space Amount: \$ \_\_\_\_\_

Other terms mutually agreed upon by both parties: \_\_\_\_\_

I \_\_\_\_\_ do hereby state I have read the rules and regulations and agree to abide by the rules set forth in order to purchase a space for the 2018 San Diego Bayfair on Mission Bay for the weekend of September 14<sup>th</sup> – 16<sup>th</sup> 2018. I agree to indemnify, defend and hold San Diego Bayfair harmless from and against any and all liability, claim, loss, damage or costs (including but not limited to, attorneys' fees, loss of profit, business interruption or other special or consequential damages, damages relating to bodily injury, damages relating to wrongful death)

For more information contact Robin Fries at bayfair@daviesec.com or call 858 578-7454.

X \_\_\_\_\_

Signed for:

Bob Davies – Race Director

San Diego Bayfair

Date: \_\_\_\_\_

X \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# **FOOD VENDOR PAYMENT FORM**

San Diego Bayfair September 14<sup>th</sup> – 16<sup>th</sup> 2018

LOCATION	SPACE SIZE	PRICE
East Vacation Isle	30' x 40'	\$1,400
	20' x 30'	\$1,100
	10' x 20'	\$900
	10' x 10'	\$700
Crown Point Shores	30' x 40'	\$600
	20' x 30'	\$500
	10' x 20'	\$400
	10' x 10'	\$300
Fiesta Island	30' x 40'	\$600
	20' x 30'	\$500
	10' x 20'	\$400
	10' x 10'	\$300

*Prices for space sizes not listed above may be requested by phone or email*

Space Location: \_\_\_\_\_ Space Size: \_\_\_\_\_

Company Name: \_\_\_\_\_

Owner/Operator Name: \_\_\_\_\_

Billing address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Vehicle license plate, make, model, color \_\_\_\_\_

**Payment Methods**       Cash       Check/MO

Name on Card \_\_\_\_\_

Card # \_\_\_\_\_

Expiration date \_\_\_\_\_ 3 digit V-Code \_\_\_\_\_

Total Amount Enclosed: \$ \_\_\_\_\_ Signature \_\_\_\_\_

Explanation of Amount Enclosed: \_\_\_\_\_

*Note: The all fee/costs must be enclosed.*

**Make checks payable to San Diego Bayfair.**

**Bank Returned Checks Will Be Charged a \$25 Fee.**

# **ELECTRICAL SERVICE REQUEST FORM**

San Diego Bayfair  
September 14<sup>th</sup> – 16<sup>th</sup> 2018

## Company Information:

Company Name: \_\_\_\_\_  
Type of Service You're Providing: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

Location of Service: \_\_\_\_\_ East Vacation Island \_\_\_\_\_ Crown Point \_\_\_\_\_ Fiesta Island

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## Type of Service Required

\_\_\_\_\_ ***Standard*** Electrical Service (consists of one (1) standard 120 volt – 15 amp power supply)

\_\_\_\_\_ ***Special*** Electrical Service (see below) (additional fee may apply)

Provide Detailed List of Equipment include Voltage and Nameplate Amperage:

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## Hours of Electrical Service Required

\_\_\_\_\_ ***Normal Hours***: Friday 9/14 - Saturday 9/15 - Sunday 9/16 between 7 a.m. –5 p.m.

\_\_\_\_\_ ***24 Hours***: Friday 9/14 7 a.m. to Sunday 9/16 5:00 p.m. (additional fee may apply)

## **Please send this completed form to:**

**San Diego Bayfair C/O Robin Fries 9085 Kenamar Dr. San Diego Ca 92121**

If you have any questions or require any additional information regarding electrical service please call Bob Davies at Davies Electric Company during normal business hours at 858-578-7454.

***Electrical Service Request Form MUST be completed and returned with Application***  
***(If electrical service is needed)***

**Notice:** Additional cost will apply to all electrical services requested after the August 22<sup>nd</sup> deadline, as well as to requests that exceed standard electrical services, including but not limited to; special electrical requirements not anticipated, and/or difficult installations.

## **Directions**

**EVI:** I-5 to Sea World Drive Exit

West on Sea World Drive about 1.5 miles to Ingraham Street ramp.

North on Ingraham Street

Cross over bridge and turn right at the stoplight, Vacation Road.

**Crown Point:** I-5 to Sea World Drive Exit

West on Sea World Drive about 1.5 miles to Ingraham Street ramp.

North on Ingraham Street

Cross over two bridges and turn Right at the stoplight, Crown Point Shores Drive

Follow signs on the right to event gates

**Fiesta Island:** I-5 to sea World Drive Exit

West on Sea World Drive to Fiesta Island Road.

Turn Right at the light, Fiesta Island Road.

Follow signs on the right to event gates